

**SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
GOLDEN WEST RESTAURANT, LOYALTON, CA
Monday, January 8, 2018 at 6:00 p.m.**

Board of Directors
Einen Grandi, Chairman
Greg Ramelli, Director
Jim Roberti, Director
Paul Roen, Director
Tom Rowson, Director
Michael Sanchez, Director
Don Wallace, Director

MINUTES

1) CALL TO ORDER & ROLL CALL OF DIRECTORS

Chairman Grandi called the meeting to order at 6:03 PM.

Directors present: Roberti, Rowson, Sanchez, Wallace

Directors absent: Roen, Ramelli

Also present: Kristi Jamason, David Prentice, Jay Huebert, Katie Tanner and Greg Hinds.

2) PUBLIC COMMENT OPPORTUNITY – limited to 5 minutes per speaker

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Sierra Valley Groundwater Management District Board of Directors at this time.

Kristi Jamason commented that she had applied for DWR facilitation services last year, but the District was in the GSA formation period during that time. DWR requested the application be submitted during the planning phase instead. Jamason has made a call to the facilitator to ask for his help and see if he will talk to the Board about available facilitation services.

3) REPORTS

A. 2013 Minutes

The 2013 minutes are missing, both electronically and in printed form. Director Roen will go through his filing boxes to see if he has copies.

B. Ken map stamped

Ken Schmidt has stamped the zone map adopted by the District to validate it was created by a licensed geohydrologist.

C. Technician report - Jay Huebert

1. Meter Repairs/Purchases

Jay Huebert handed out two monitoring wells reports (on file). The first compares readings from October 2017, December 2017 and January 2018. The second page compares readings from October 2015 (GSP baseline), January 2016, March 2017 and January 2018. Huebert shared that water levels are still on the rise, with the exception of a few wells that typically show declining levels this time of year. Those well levels generally begin to rise in May/June. Huebert also handed out the municipal readings from Calpine, Loyalton and Sierra Brooks (on file).

Kristi Jamason observed that Ken Schmidt didn't previously have the municipality readings, so the 6,000-acre feet safe yield figure he includes in the Technical Reports may need adjusting.

Huebert shared there are multiple meters that he will be sending to Technoflo this month. Three meters need new registers that will measure in acre feet (\$300/meter to switch the reader), there's a problem with the bearings on KT Hay's meter, and Dave Goicoechea's 4" meter needs to be repaired. Huebert will also be ordering a new 6" meter for LHS that measures in acre feet.

4) DISCUSSIONS/ACTIONS

A. Plumas/Sierra County Permit Application Review

There were no well permit applications to review.

B. Election of Chairman and Vice-Chairman for 2018

Einen Grandi – Chairman, Director at Large (#7) (Term Expires 1/6/19)

Don Wallace- Vice-Chairman, Sierra County Appointee (#4) (Term Expires 1/3/21)

Director Roberti made a motion that Grandi remain Chairman and Wallace remain Vice-Chairman, Director Rowson 2nd, motion passed, all in favor.

C. Appointed Directors and Terms of Office

Board of Directors:

Michael Sanchez - Plumas County Supervisor (#1) (Term Expires 1/3/21)

Paul Roen – Sierra County Supervisor (#2) (Term Expires 1/3/21)

Jim Roberti – Plumas County Appointee (#3) (Term Expires 1/3/21)

Greg Ramelli – Plumas County Appointee (#5) (Term Expires 1/6/19)

Tom Rowson – Sierra County Appointee (#6) (Term Expires 1/6/19)

D. GSP Scope of Work Proposal – Greg Hinds

Greg Hinds presented a proposal to the Directors for his potential work on SVGMD's Groundwater Sustainability Plan. The proposal includes Hinds working ~10 hours per month on the GSP at a rate of \$40/hour. Hinds expects to obtain his engineer's license in about five months, and would like to review the contract at that time. He will be working through the GSP outline provided by the state to create a timeline of tasks the District will need to have completed. He will attend District board meetings to give a monthly progress report and to update the Directors on outstanding required items.

David Prentice took a copy of the work proposal and will write up a contract with terms and conditions.

Director Sanchez made a motion that the contract be created and formalized on the agenda at the next District meeting, Rowson 2nd, motion passed, all in favor.

E. Audit with Blomberg and Griffin (\$3,950 in 2015)

The secretary will contact Blomberg and Griffin for a quote to audit the District's fiscal years 2016 and 2017.

F. Undeliverable Tax Bills

Plumas County notified the secretary of seven tax bills that were undeliverable. The assessments do not have property values and are tax exempt. The County has requested authorization to remove the charges. Jamason is going to ask Cory Bromby for more information on the delinquent assessments.

G. Review Secretary's Contract

It is time for the bi-annual review of the secretary's contract. The Directors agreed to make the following changes to the contract:

- 60 days written notification to terminate the agreement (instead of 30 days)**
- Annual review of the contract every January (instead of bi-annually in January and July)**

Director Rowson requested the secretary email documents relating to the consent calendar prior to meeting so the Directors have more time to review them.

Director Sanchez made a motion to make the changes to the independent contractor agreement and bring the updated contract to next month's meeting, Director Wallace 2nd, motion passed, Directors Grandi, Wallace, Rowson and Sanchez in favor. Director Roberti abstained from the vote.

H. Finance Committee Budget Review

Director Grandi would like to set a date with the finance committee to review the District's budget. They will meet February 5th at 3 p.m.

I. Form 700

The secretary will have the Directors file their annual Conflict of Interest Forms #700 at February's board meeting.

5) CORRESPONDENCE LOG

6) CONSENT CALENDAR

All items on the Consent Calendar shall be considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Board member requests that specific items be removed from the Consent Calendar for separate action. Any item removed from the consent calendar will be considered after the regular business items.

A. Approval of The Minutes as Read/Distributed For 12/11/17

B. Accept Finance report – (unavailable – County reports were not ready)

C. Approve payment of bills

- 1. Ken Schmidt - \$1,000.00 (June technical report payment #6)**
- 2. Meter Technician (December)**
 - a. Wages - \$500**
 - b. Mileage - \$170.50**
- 3. Secretary - \$850 (January)**
- 4. Alliant – \$326.40 (Special liability payment 4 of 10)**
- 5. Website - \$50 (monthly site fee)**

D. Accept cash balance/financial summary (unavailable)

Director Rowson made a motion to accept the consent calendar with the exception of the finance report/summary, Sanchez 2nd, motion passed, all in favor.

7) ADJOURNMENT

Chairman Grandi adjourned the meeting at 7:32 PM.

Jenny Gant, Secretary