

**SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING  
Golden West Restaurant  
Monday, December 14, 2015 6PM**

**MINUTES**

**1) CALL TO ORDER & ROLL CALL OF DIRECTORS**

Chairman Genasci called the meeting to order at 5:07PM. Directors present:  
Grandi, Ramelli, Roberti Roen, Swofford, Wallace

**2) PUBLIC COMMENT**

Kristi Jamason gave IRWM updates informing the Directors that the Ag Workshop Groundwater cheaper review region description is due January 11, 2016. The Green House Gas Worksheet is completed and turned it to IRWM.

**3) READING & APPROVAL OF THE MINUTES FOR 11/9/2015**

Director Roberti made a motion to approve, Director Ramelli 2<sup>nd</sup>, motion passed, all in favor.

**4) DISCUSSIONS/ACCTIONS**

*-Bianca Harrison, Assistant Auditor/Controller, County of Plumas – Charles Leonhardt, Assessor, County of Plumas – Van Maddox, Auditor, Sierra County, Laura Marshall, Assessor, Sierra County discussing the direct charges procedure for the SVGMD. – Ms. Harrison and Mr.*

Leonhardt explained to the Directors the procedure for collecting the direct charges revenue for the SVGMD. This procedure is and has been done manually with the Auditor sending out the previous year's excel worksheet to the SVGMD with the SVGMD secretary communicating with the Assessor's office to determine any changes for the current direct charges list. It was acknowledged that the SVGMD secretary needs to do a better job at communicating with the County of Plumas Assessor's office regarding any current changes to avoid errors in this procedure. The secretary will meet with the Assistant Auditor and the Assessor along with Cory Bromby, Cadastral Mapping Specialist, County of Plumas where they will discuss the current direct charges list that will be amended and updated. Any direct charges fees that have been assessed incorrectly will be presented to the Directors and they will decide whether to provide a refund or give a credit to the taxpayer.

*-meter updates –* The most current meter data list, written by Jay Hubert, was passed out to the Directors. Copy on file

*-any other updates –* Zach Harrison asked the Directors to have the secretary and the meter technician research the invoice sent to Green Gulch for a repaired meter for \$751.75. It is his contention that Green Gulch may have been billed twice for this amount. Director Roen made a motion to follow up on this issue Director Roberti 2<sup>nd</sup>, motion passed, all in favor.

*-Chairman Genasci recommended that the secretary's wages be raised due to the fact that she is doing twice the amount of work over the last 2 years. The secretary was asked to provide a chart justifying this proposed wage increase along with nay other information needed for an employee evaluation for the next meeting.*

*-Director Roen reported that a proposed increase in the Watermaster fees is pending, which will continue to be challenged.*

**5) CORRESPONDENCE**

The secretary read a note from BJ Pearson that stated "This bill is being paid under protest and legal reimbursement will be asked for."

An email from Bill Ehorn, DWR giving information on facilitation services for application as a GSA (Groundwater Sustainability Agency)

**6) CASH BALANCE & BILLS TO BE PAID**

The cash balance as of 12/14/2015 is \$525.00

The secretary passed out the current month's Financial Summary. Ms. Harrison told the Directors and all present that the direct charges revenue check from Sierra County had been deposited into the SVGMD account as of this date.

The following bills have been paid:

AFCO (General Liability Payment)	\$362.28
AT&T (Oct/Nov bill)	\$ 75.27
Total bills paid	<b><u>\$437.55</u></b>

Bills to be paid:

Downey Brand	\$2,391.00
	\$ 265.00
City of Loyalton	\$ 65.00
The Office Boss	\$ 311.85
Jay Hubert (wages)	\$1,500.00
Jay Hubert (mileage)	\$ 412.50
Juliana Walsh (wages)	\$1,823.10
Juliana Walsh (storage, health insurance, internet)	\$1,580.60

Total bills to be paid **\$8,349.05**

Director Roen made a motion that the secretary show documentation that the "bills to be paid" be shown as "paid" on next month's Financial Summary. Director Grandi 2<sup>nd</sup>, motion passed, all in favor.

**7) AGENDA ITEMS FOR NEXT MEETING ON 1/11/2016**

*Steve Baker, Hydrologist, giving a presentation on groundwater issues*

*-Election of Officers*

*-Potential sources of increase in revenue*

*Direct charges reconciliation from County of Plumas*

*-Discussion on the Synnerger meters*

*-2 year projected expenses budget*

*-possible Resolution for Board approval on all public document request for SVGMD data*

*-employee evaluations (closed session)*

*-possible cut back on meter technician hours, what pertinent data the SVGMD needs to collect annually.*

*GSA (Groundwater Sustainability Agency) formation*

**8) ADJOURNMENT**

Chairman Genasci adjourned the meeting at 7:13PM

Juliana Walsh, Secretary