

**SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
GOLDEN WEST RESTAURANT, LOYALTON CA
Monday, June 13, 2016 at 6 p.m.**

Board of Directors
Einen Grandi, Chairman
Don Wallace, Director
Terry Swofford, Director
Paul Roen, Director
Greg Ramelli, Director
Jim Roberti, Director
Tom Rowson, Director

MINUTES

1) CALL TO ORDER & ROLL CALL OF DIRECTORS

Chairman Grandi called the meeting to order at 6:09 PM.

**Directors present: Ramelli, Roberti, Roen, Rowson, Swofford, Wallace,
Also present: Kristi Jamason and Rhonda Grandi**

2) PUBLIC COMMENT – limited to 5 minutes per speaker

3) READING & APPROVAL OF THE MINUTES FOR 5/09/16

**Director Roen made a motion to approve the minutes, Director Swofford 2nd,
motion passed, all in favor.**

4) REPORTS

A. Vacant Director/Chairman seat vacancy – Paul Roen

**Tom Rowson was present and is waiting to be sworn in officially. He was
approved last Tuesday by the Sierra County Board of Supervisors. He will be
sworn in by Director Roen when the certificate is received in the mail.**

B. Bridge loan – Einen Grandi

**The committee (Chairman Grandi, Director Swofford, Director Roberti and
Kristi Jamason) met with Plumas County on May 11th. Plumas County has been
unable to take any action. First, SVGMD needs to provide proof that they have
applied for two previous loans and been denied. Jamason provided a detailed
breakdown of monthly costs to support the need for acquiring this loan. A
meeting of the Plumas County Debt Advisory Committee has been scheduled on
June 23 to review the loan/line of credit request.**

**A letter was sent to chair Sherrie Thrall (attached), requesting the
Plumas County Board of Supervisors push for assistance from Plumas County
staff with the bridge loan and 218 election. Sherrie responded that the matter
will be on the agenda at their meeting on June 21st and hopes someone from
SVGMD will be able to attend. There are issues surrounding the fact that
SVGMD is a fee-based entity and not tax-based to Special Districts. A bridge
loan may need to be applied for annually.**

C. 218 Election ad hoc committee – Greg Ramelli

Committee met with Laura Marshall from Sierra County on May 31st and drafted the 218 election resolution, parcel letter and ballot for distribution to property owners. Marshall sent the letter to Jim Curtis who has sent back the resolution with edits to be made. No word on the letter/ballot yet. Sierra County has offered to edit, print, fold, stuff and mail all of the 218 Election letters and ballots once the resolution has been edited and approved. There is concern over this election because some users are not currently pumping groundwater and therefore may perceive they are not receiving immediate benefits, such as those parcel owners without a well. There needs to be backup documentation within the resolution to explain and quantify why someone without a well benefits from the management fee increase. Discussion followed about how to quantify protecting groundwater for future use. There also needs to be an appeals process in place (a by-laws amendment), but there's no clear process on how to amend the current by-laws. Director Roen will report to the Board if the ad hoc committee needs to meet again. Kristi Jamason reported that an email received from Plumas County Assessors indicated they will not be providing parcel acreage on future reports, which is very concerning.

D. Prop 50 work grant – Kristi Jamason

The work grant was approved, but at two-thirds of the original funding amount, so Jamason had to remove a lot of the work within the proposal. Jamason's contract is on the Board agenda tomorrow, so she will know more after that meeting and will send the scope of work that can be completed when the contract has been approved.

E. Audit with Blomberg and Griffin on June 20th

The secretary will go to Quincy to meet with John Blomberg and provide documentation for the audit. Jamason brought up concerns that previous audits didn't catch the fee errors.

F. AT&T update

The telebranching service has been switched to a service called mobility product. SVGMD will have an AT&T phone, but can choose the number calls are forwarded to with this phone (we don't have to call AT&T to do it), making it easy to switch forwarding numbers. Or the phone will also work on its own if AT&T improves service in Sierra Valley. \$41 per month (\$35/month after 30 months) with unlimited talk and text.

G. Technician report - Jay Hubert

Hubert was not present, no report tonight.

5) DISCUSSIONS/ACTIONS

A. Management charge Resolution for Fiscal Year 2016-17

Director Roberti made a motion to approve the management fee resolution, Director Ramelli 2nd, motion passed, all in favor.

B. Management charge Ordinance for Fiscal Year 2016-17

Director Ramelli made a motion to approve the management fee ordinance, Director Swofford 2nd, motion passed, all in favor.

C. 2016-2017 Budget Resolution

Director Swofford made a motion to approve the 2016-2017 budget resolution, Director Wallace 2nd, motion passed, all in favor.

D. 218 Election Resolution

This resolution is not far enough along to be voted upon or approved. Corrections based on Jim Curtis' edits need to be decided upon and made before passing this resolution.

E. 218 Meter Fee Resolution

This resolution is not far enough along to be voted upon or approved.

F. Purchase replacement meters

There are no replacement meters on hand. Given the budget scenario, an alternative solution is needed to purchasing a replacement meter. As a temporary measure, when a meter has a problem, an electric meter reading needs to be taken at that time, as well as another reading at the end of the season in order to estimate pumpage. These readings, along with the meter failure need to be documented. Director Roen has an extra 6" meter.

G. SVGMD Conflict of Interest Code/Form 700s

Directors that had not filed the Form 700 within the previous year completed their forms. These are kept in SVGMD files and are available for disclosure if anyone asks to see them.

6) CORRESPONDENCE LOG

A. SVGMD shapefiles

Two requests have been made for an electronic file that shows the technical boundaries for the District. Plumas County has a slight disagreement with the shapefile prepared by a UC Davis student and only reviewed the Plumas County portion of the district.

B. CSDA Bill 272 Public Record Act by July 1st

We are not an enterprise district – unsure whether we need to comply with this. *What is SB 272? SB 272 is a new law that expanded the Public Records Act to require all local government agencies to publish a catalog of all “enterprise systems,” regardless of whether or not they have a website.*

C. State Controller's Office –State Mandated Cost Claims Reimbursement

SVGMD does not qualify for the state reimbursement because we collect charges/fees, not property taxes.

7) CASH BALANCE/FINANCIAL SUMMARY

A. Finance report

Kristi Jamason was awaiting bill totals from Jenny before completing the finance report. The cash balance amount at the end of May is \$10,485.

B. Downey Brand balance

\$440 (two, \$220 payments were made for a skipped payment in April (balance after June payment = \$1,116.50)

**C. Jenny Gant reimbursement (218 election envelopes, ballot stamp, postage)
\$1,579.22 (postage reimbursement \$26.68) (USPS envelopes for the 218
\$1,514.95) (ballot stamp \$37.59)**

**D. AFCO balance – for liability and property insurance
\$288.38 (May – already sent) and \$300.30 (June)
(Remaining balance after those payments, ends in July \$51.97)**

**E. AT&T phone bill
\$50.01**

**Ratification to pay all bills as presented. Director Roen made a motion to
approve, Director Swofford 2nd, motion passed, all in favor.**

8) ADJOURNMENT

Chairman Grandi adjourned the meeting at 7:48 PM.

Jenny Gant, Secretary